

Marion County Hospital District

The regular scheduled meeting of the Board of Directors of the Marion County Hospital District was held on **Thursday the 12th day of June 2025 at 6:00 P.M.** in the meeting room of the office of the Hospital District at 1113-B North Walcott Street in Jefferson, Texas.

Board Members Present: Vice-Chair: Karen Kent; Board Secretary: Susan Anderson; Board Treasurer: Paulette Cooper; Board Director: Vivian Foster; Board Director: Michelle Ready

Board Members Absent: Board Director: Jodie Harris

Staff in Attendance: Office Manager: Alicia Belt.

1. The meeting was called to order at 6:00 p.m. by Vice-Chair Karen Kent and a quorum established.
2. Public Comments: There were no members of the public in attendance.
3. Motion by Vivan Foster to approve May 8, 2025 minutes. Second by Paulette Cooper. All in favor. Motion carried.
4. Motion by Paulette Cooper to approve payroll from May 15 – 31, 2025 and June 1 – 15, 2025 as presented. Second by Michelle Ready. All in favor. Motion carried.
5. Discussion was made in regard to corrections/updates on signers for all counts at East Texas Professional Credit Union, First National Bank of Hughes Springs and Riverside Bank. As instructed from email sent by Carol Walker, the following information needs to be specified in Meeting Minutes: Removed names, new signers on accounts with names and titles of officers to be signed by Board Secretary and dated.

Motion by Susan Anderson in regard to East Texas Professional Credit Union Account# 71917207 to REMOVE Tammy Cornett, Willie Maurice Jones, and Jeremy Dreesan. Second by Vivian Foster. All in favor. Motion carried

Motion by Susan Anderson in regard to East Texas Professional Credit Union Account# 71917207 that signers on account should be Karen Kent, Vice-Chair; Paulette Cooper, Treasurer; and Susan Anderson, Secretary with a requirement of two signatures on accounts. Second by Michelle Ready. All in favor. Motion carried

Motion by Susan Anderson in regard to First National Bank of Hughes springs Account numbers 703102, CD 5525211 and CD 55003858 to REMOVE Jack A. Nelson, Tammy Cornett, Willie M. Jones and Jeremy Dreesan. Second by Michelle Ready. All in favor. Motion carried.

Motion by Susan Anderson in regard to First National Bank of Hughes springs Account numbers 703102, CD 5525211 and CD 55003858 that signers on account should be Karen Kent, Vice-Chair; Paulette Cooper, Treasurer; and Susan Anderson, Secretary with a

Marion County Hospital District

requirement of two signatures on accounts, and Marion County Hospital District be primary to receive notices and statements. Second by Vivian Foster. All in favor. Motion carried

Motion by Susan Anderson in regard to Riverside Bank for Certificate of Deposit accounts, 17112, 17108, 17116, 17111 and 17132 at time of maturity of CDs to adjust signers to REMOVE Tammy Cornett and signers should be Karen Kent, Vice-Chair; Paulette Cooper, Treasurer; and Susan Anderson, Secretary. Second by Paulette Cooper. All in favor. Motion carried.

6. No applications have been received at this time for the vacancy on the board. Motion by Vivian Foster to extend the posting at courthouse and on website for the MCHD Board vacancy until position is filled. Second by Susan Anderson. All in favor. Motion carried.
7. Consider Financial Reports. Treasurer Paulette Cooper reviewed reports with board. Discussion was had regarding Other Tax Revenue. Office Manager instructed to research and report at next month's board meeting. Office Manager was also instructed to contact Auditor to schedule a time for her to report to board regarding Final Audit. There were no changes or corrections noted to reports. Motion by Paulette Cooper to approve all reports and file for audit. Second by Susan Anderson. All in favor. Motion carried.
8. Discussion was had in regard to CD rates. Office Manager instructed to make a tickler to notify board officers a week prior to CD maturity date. Motion by Vivian Foster that Karen Kent, Vice-Chair; Paulette Cooper, Treasurer, and Susan Anderson, Secretary have discretionary authority to cashout and purchase new CD (CD to CD ONLY) at maturity. Second by Michelle Ready. All in favor. Motion carried.
9. Committee Reports
 - A. Building and Maintenance Committee
 1. Discussion was held regarding sewer repairs, All Lanes Office hot water heater and current plumbing bill.
 2. Motion by Michelle Ready to vote to not pay the \$400 sewer cable replacement portion of the bill from D&J Campbell Plumbing and have Karen Kent, Vice-Chair send an email to dispute the charge. Second by Vivian Foster. All in favor. Motion carried.
 3. Motion by Michelle Ready to get 3 bids for sewer repair to clean out and get 3 bids to replace hot water heater in All Lanes office. Second by Vivian Foster. All in favor. Motion carried.
 - B. Indigent Healthcare Representative

Marion County Hospital District

1. Motion by Vivian Foster to remove the limit of 30 prescriptions per fiscal year that is listed in our Policy and Procedures statement. Second by Michelle Ready. All in favor. Motion carried
2. Motion by Vivan Foster to change Policy and Procedures document to state “The Marion County Hospital District will NOT consider payment for the following: Over the counter medications, doctor-prescribed narcotics beyond a 10-day supply”. And take out “exceptions following surgery”. Second by Susan Anderson. All in favor. Motion carried. Needs to be updated and emailed to review by board, then signed by Karen Kent, Vice-Chair and Susan Anderson, Secretary and posted in newspaper and on website.
3. Motion by Vivan Foster to revise the date of eligibility for Marion County Jail Inmates to become eligible on date of arrest. Second by Susan Anderson. All in favor. Motion carried.
10. Discussed difficulty of changing administrative information on our domain which is managed by Squarespace. Company and payment information has been updated to include correct email and administrative contact information. Office Manager instructed to keep this information filed in locked cabinet for future reference.
11. Discussion was made regarding receiving office credit card. Application was turned in on May 12, 2025 and awaiting receipt. Will report on status again at next months board meeting.
12. CLOSED EXECUTIVE SESSION. The board entered into closed session at 7:32 p.m.
 - A. Deliberations concerning personnel matters. (Pursuant to Government Code 551.074).
 - B. Deliberations involving Medical or Psychiatric Records of Individuals, (pursuant to Government code 551.0785).
13. Reconvene in Open Session at 7:53 p.m.
 - A. Motion by Vivian Foster to accept Cases 2425-12, 2425-13, 2425-14 and 2425-15 for Indigent Care Program as applicants qualify. Second by Paulette Cooper. All in favor. Motion carried.
14. Recommendations for Next Month’s Agenda.
 - A. Clarification on Final Audit and set up appointment with Auditor
 - B. Update on receipt of office credit card
 - C. Update on panic button
 - D. Clarification on Tax Revenue for Income Account 400
 - E. Marion County Appraisal Proposed Budget
 - F. Update on Policy and Procedure
 - G. Plumbing update including any bids received for repair sewer and hot water heater in All Lanes office.

Marion County Hospital District

15. Motion to adjourn by Vivan Foster. Second by Susan Anderson. All in favor. Motion carried.

Meeting Adjourned: 7:59 p.m.

Duration of Meeting: 1 Hour and 59 minutes

Susan Anderson Approved in Open Meeting on July 10, 2025.